

*Individual Response
Summary Screen (ISUM)*

Welfare Data Tracking
Implementation Project

Individual Inquiry (IINQ) Screen

- Selecting any option from the TRAC Main Menu forwards the user to the IINQ screen.
- The IINQ Screen performs a search against the Statewide Client Index (SCI) to obtain a list of individuals known to SCI that match the selection criteria entered.
- IINQ allows the user to initiate a unique identifier search or a demographic search.

Navigate to IDET

- You need information on a client based on an IINQ Search. You wish to view detailed information for client on the Individual Detail (IDET) screen.
- On TRAC's Main Menu, type 2 and hit the enter key for the IDET Screen.

TRAC Main Menu

```
TRAC                                TRAC INFORMATION SYSTEM
                                MAIN MENU

    INQUIRY SCREEN NAME           ID           UPDATE SCREEN NAME           ID
1. INDIVIDUAL INQUIRY            IINQ       13. NON-CAL PARTICIPATION UPDATE UNCP
2. INDIVIDUAL DETAIL             IDET       14. DIVERSION UPDATE          UDIV
3. ALTERNATE IDENTITY            ALID       15. CHILD SUPPORT REIMB UPDATE UCSR
4. COUNTY SUMMARY                KSUM       16. SUPPORTIVE SERVICES UPDATE USSO
5. PROGRAM SUMMARY               PSUM       17. PROGRAM PARTICIPATION UPDATE UPRG
6. DIVERSION SUMMARY             DSUM       18. EXCEPTION UPDATE          UPEX
7. EXCEPTIONS SUMMARY            ESUM
8. TIME CLOCKS SUMMARY           TSUM
9. WELFARE TO WORK SUMMARY       WSUM
10. TANF 60-MONTH CALENDAR       TCAL
11. CAL 48-MONTH CALENDAR        KCAL
12. WTW 24-MONTH CALENDAR        WCAL

                                SELECT A SCREEN NUMBER AND PRESS ENTER : __

                                F1=HELP F3=EXIT F11=MEDS

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IINQ Screen Displays

- TRAC will navigate you to the IINQ Screen.
- On the IINQ screen, enter your search criteria.
- The following screens provide examples of searching by name or CIN.

IINQ Search by Name

- The following screen shows an example of searching by Last Name.

ISUM Results Based on Name Search

- Displays the results for an inquiry if SCI finds matches for the search criteria entered on the IINQ screen.

ISUM Search Results

```
ISUM                                TRAC INFORMATION SYSTEM                                03/01/2007
                                INDIVIDUAL RESPONSE SUMMARY

LAST   : SMITH                    SUFX  :                               CIN   :
FIRST  :                          DOB   :   /   /   SSN   :   -   -
MIDDLE :                          SEX   :                               ALIEN# :
****  23  MATCH(ES) FOUND ON NAME ***** PAGE: 01/05
SEL    CIN/      SSN/      LAST NAME/      MIDDLE/      SUFX/
      ALIEN#     COUNTY #   FIRST NAME   DOB          SEX
-     70001300F   -   -     SMITH
                                UNKNOWN        01/01/1901   M
-     71481951H   -   -     SMITH
                                UNKNOWN        01/01/1901   M
-     71834981H   -   -     SMITH
                                UNKNOWN        01/01/1901   M
-     73766722H           19     SMITH
                                MR              06/05/1945   M
-     77442302H           87     SMITH
                                FATHER         08/14/1948   M

                                SELECT ONE AND PRESS ENTER
                                F1=HELP F3=PREV F5=AIND F7=UP F8=DOWN F9=IDET F11=MEDS F12=TRAC
```

IDET Screen: Based on Name Search

```

IDET                                TRAC INFORMATION SYSTEM
                                        INDIVIDUAL DETAIL

LAST   : SMITH                        SUFX   :                               CIN    : 70001300F
FIRST  : UNKNOWN                      DOB    : 01/01/1901          SSN    : - -
MIDDLE :                               SEX    : M                    ALIEN# :

BIRTH COUNTRY      :                               TIMECLOCK INDICATOR
BIRTH STATE        :                               A. TANF 60                :
ALTERNATE IDENTITY : N                       B. CAL 48                 :
LAST COUNTY OF RECORD : 19                   C. NON-CAL MONTHS       :
                                        D. WTW 24                 :

                                        EXCEPTIONS INDICATORS
                                        A. SANCTIONS                :
                                        B. EXEMPTIONS                :
                                        C. GOOD CAUSE                 :
                                        D. EXTENDER                  :
                                        E. REPAY                     :

                                        DIVERSION INDICATOR      :

1180 - CLOCKS AND INDICATORS DO NOT EXIST.
F1=HELP F2=IINQ F3=PREV F4=SCRN F9=NXTSCRN F10=TSUM F11=MEDS F12=TRAC
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```

Search by CIN

- On the IINQ Screen, enter the search criteria.
- In this example, a CIN is entered.

Search by CIN

```
IINQ                                TRAC INFORMATION SYSTEM                03/01/2007
                                INDIVIDUAL INQUIRY

SEARCH CRITERIA - ENTER 1 OR MORE
SSN      :  - - - -
CIN      :  72996371H
ALIEN #   :  A
COUNTY ID :  - - - - - (COUNTY #/AID/SERIAL #/FBU/PRSN #)

*****OR*****

SEARCH CRITERIA - ENTER FIELDS
                LAST*                FIRST                MIDDLE                SUFX
NAME :  _____

                SPECIFIC                -OR-                RANGE
DOB :  _ / _ / _                FROM :  _ / _ / _
                TO :  _ / _ / _

SEX:  _
      *MANDATORY

                ENTER SEARCH CRITERIA AND PRESS ENTER

                F1=HELP F5=AIND F11=MEDS F12=TRAC
```

ISUM Results based on CIN Search

```
ISUM                                TRAC INFORMATION SYSTEM                                03/01/2007
                                INDIVIDUAL RESPONSE SUMMARY
LAST      :                               SUFFIX :                               CIN       : 72996371H
FIRST     :                               DOB    : / /                               SSN      : - -
MIDDLE    :                               SEX    :                               ALIEN#   :
**** 01 MATCH(ES) FOUND ON CIN ***** PAGE: 01/01
SEL  CIN/      SSN/      LAST NAME/      MIDDLE/      SUFX/
     ALIEN#    COUNTY #  FIRST NAME    DOB          SEX
-   72996371H      19      JACK         09/10/1989  M
                               JILLS

                                SELECT ONE AND PRESS ENTER
                                F1=HELP F3=PREV F5=AIND F7=UP F8=DOWN F9=IDET F11=MEDS F12=TRAC
```

IDET Screen: Based on CIN Search

```

IDET                                TRAC INFORMATION SYSTEM
                                        INDIVIDUAL DETAIL

LAST   : JACK                          SUFX  :                               CIN   : 72996371H
FIRST  : JILLS                          DOB   : 09/10/1989                 SSN   :
MIDDLE :                               SEX   : M                           ALIEN# :

BIRTH COUNTRY      :                   TIMECLOCK INDICATOR
BIRTH STATE        :                   A. TANF 60                       : Y
ALTERNATE IDENTITY : Y                 B. CAL 48                         : Y
LAST COUNTY OF RECORD : 19             C. NON-CAL MONTHS                 : N
                                        D. WTW 24                         : N

EXCEPTIONS INDICATORS
A. SANCTIONS       : N
B. EXEMPTIONS     : Y
C. GOOD CAUSE     : N
D. EXTENDER       : N
E. REPAY          : N

DIVERSION INDICATOR : N

F1=HELP F2=IINQ F3=PREV F4=SCRN F9=NXTSCRN F10=TSUM F11=MEDS F12=TRAC
4B  :00.1 01/02
```

Conclusion

- This module provides an overview of using the IINQ search criteria and the matches identified on the ISUM screen.