

Individual Response Summary Screen (ISUM)

Welfare Data Tracking
Implementation Project

Individual Inquiry (IINQ) Screen

- Selecting any option from the TRAC Main Menu forwards the user to the IINQ screen.
- The IINQ Screen performs a search against the Statewide Client Index (SCI) to obtain a list of individuals known to SCI that match the selection criteria entered.
- IINQ allows the user to initiate a unique identifier search or a demographic search.

Navigate to IDET

- You need information on a client based on an IINQ Search. You wish to view detailed information for client on the Individual Detail (IDET) screen.
- On TRAC's Main Menu, type 2 and hit the enter key for the IDET Screen.

TRAC Main Menu

TRAC

TRAC INFORMATION SYSTEM
MAIN MENU

	INQUIRY SCREEN NAME	ID		UPDATE SCREEN NAME	ID
1.	INDIVIDUAL INQUIRY	IINQ	13.	NON-CAL PARTICIPATION UPDATE	UNCP
2.	INDIVIDUAL DETAIL	IDET	14.	DIVERSION UPDATE	UDIV
3.	ALTERNATE IDENTITY	ALID	15.	CHILD SUPPORT REIMB UPDATE	UCSR
4.	COUNTY SUMMARY	KSUM	16.	SUPPORTIVE SERVICES UPDATE	USSO
5.	PROGRAM SUMMARY	PSUM	17.	PROGRAM PARTICIPATION UPDATE	UPRG
6.	DIVERSION SUMMARY	DSUM	18.	EXCEPTION UPDATE	UPEX
7.	EXCEPTIONS SUMMARY	ESUM			
8.	TIME CLOCKS SUMMARY	TSUM			
9.	WELFARE TO WORK SUMMARY	WSUM			
10.	TANF 60-MONTH CALENDAR	TCAL			
11.	CAL 60-MONTH CALENDAR	KCAL			
12.	WTW 24-MONTH CALENDAR	WCAL			

SELECT A SCREEN NUMBER AND PRESS ENTER : __

F1=HELP F3=EXIT F11=MEDS

IINQ Screen Displays

- TRAC will navigate you to the IINQ Screen.
- On the IINQ screen, enter your search criteria.
- The following screens provide examples of searching by name or CIN.

IINQ Screen: Enter Search Criteria

IINQ	TRAC INFORMATION SYSTEM				03/01/2007
	INDIVIDUAL INQUIRY				
SEARCH CRITERIA - ENTER 1 OR MORE					
SSN	:	__ - __ - ____			
CIN	:	_____			
ALIEN #	:	A _____			
COUNTY ID	:	__ - __ - ____ - __ - ____	(COUNTY #/AID/SERIAL #/FBU/PRSN #)		
*****OR*****					
SEARCH CRITERIA - ENTER FIELDS					
	LAST*	FIRST	MIDDLE	SUFX	
NAME:	_____	_____	_____	_____	
DOB: _____ SPECIFIC -OR- RANGE					
	__ / __ / ____		FROM :	__ / __ / ____	
			TO :	__ / __ / ____	
SEX:	__				
*MANDATORY					
ENTER SEARCH CRITERIA AND PRESS ENTER					
F1=HELP F5=AIND F11=MEDS F12=TRAC					

IINQ Search by Name

- The following screen shows an example of searching by Last Name.

Search by Name

IINQ	TRAC INFORMATION SYSTEM				03/01/2007
	INDIVIDUAL INQUIRY				
SEARCH CRITERIA - ENTER 1 OR MORE					
SSN	:	__ - __ - __			
CIN	:	__			
ALIEN #	:	A			
COUNTY ID	:	__ - __ - __ - __ - __	(COUNTY #/AID/SERIAL #/FBU/PRSN #)		
*****OR*****					
SEARCH CRITERIA - ENTER FIELDS					
	LAST*	FIRST	MIDDLE	SUFX	
NAME:	smith				
DOB: SPECIFIC -OR- RANGE					
	__ / __ / __		FROM :	__ / __ / __	
			TO :	__ / __ / __	
SEX:	__				
*MANDATORY					
ENTER SEARCH CRITERIA AND PRESS ENTER					
F1=HELP F5=AIND F11=MEDS F12=TRAC					

ISUM Results Based on Name Search

- Displays the results for an inquiry if SCI finds matches for the search criteria entered on the IINQ screen.

ISUM Search Results

```
ISUM                                TRAC INFORMATION SYSTEM                                03/01/2007
                                INDIVIDUAL RESPONSE SUMMARY

LAST   : SMITH                      SUFX  :
FIRST  :                          DOB   :   /   /
MIDDLE :                          SEX   :
****  23  MATCH(ES) FOUND ON NAME ***** PAGE: 01/05
SEL  CIN/    SSN/    LAST NAME/    MIDDLE/    SUFX/
     ALIEN#   COUNTY #  FIRST NAME  DOB       SEX
-    70001300F    - -    SMITH      01/01/1901    M
                        19    UNKNOWN
-    71481951H    - -    SMITH      01/01/1901    M
                        19    UNKNOWN
-    71834981H    - -    SMITH      01/01/1901    M
                        19    UNKNOWN
-    73766722H    SMITH      06/05/1945    M
                        19    MR
-    77442302H    SMITH      08/14/1948    M
                        87    FATHER

                                SELECT ONE AND PRESS ENTER
                                F1=HELP F3=PREV F5=AIND F7=UP F8=DOWN F9=IDET F11=MEDS F12=TRAC
```

IDET Screen: Based on Name Search

```
IDET                                TRAC INFORMATION SYSTEM
                                     INDIVIDUAL DETAIL

LAST   : SMITH                      SUFX  :                      CIN   : 70001300F
FIRST  : UNKNOWN                   DOB   : 01/01/1901    SSN   :      -  -
MIDDLE :                           SEX   : M             ALIEN# :

BIRTH COUNTRY      :                TIMECLOCK INDICATOR
BIRTH STATE        :                A. TANF 60           : Y
ALTERNATE IDENTITY : Y              B. CAL 60           : Y
LAST COUNTY OF RECORD : 10          C. NON-CAL MONTHS  : N
                                     D. WTW 24           : N

                                     EXCEPTIONS INDICATORS
                                     A. SANCTIONS          : N
                                     B. EXEMPTIONS          : N
                                     C. GOOD CAUSE          : N
                                     D. EXTENDER            : N
                                     E. REPAY               : N

                                     DIVERSION INDICATOR   : N

1180 - CLOCKS AND INDICATORS DO NOT EXIST.
      F1=HELP F2=IINQ F3=PREV F4=SCRN F9=NXTSCRN F10=TSUM F11=MEDS F12=TRAC
4B  :00.1                                01/02
```

Search by CIN

- On the IINQ Screen, enter the search criteria.
- In this example, a CIN is entered.

Search by CIN

IINQ

TRAC INFORMATION SYSTEM
INDIVIDUAL INQUIRY

03/01/2007

SEARCH CRITERIA - ENTER 1 OR MORE

SSN : - - -

CIN : 72996371H

ALIEN # : A _____

COUNTY ID : - - - - - - (COUNTY #/AID/SERIAL #/FBU/PRSN #)

*****OR*****

SEARCH CRITERIA - ENTER FIELDS

LAST*

FIRST

MIDDLE

SUF_X

NAME: _____

DOB: _____ SPECIFIC

-OR-

RANGE
FROM : — / — / —
TO : — / — / —

SEX:
*MANDATORY

ENTER SEARCH CRITERIA AND PRESS ENTER

F1=HELP F5=AIND F11=MEDS F12=TRAC

ISUM Results based on CIN Search

```
ISUM                                TRAC INFORMATION SYSTEM                                03/01/2007
                                INDIVIDUAL RESPONSE SUMMARY

LAST   :                               SUFFIX :                               CIN   : 72996371H
FIRST  :                               DOB    : / /                               SSN   : - -
MIDDLE :                               SEX    :                               ALIEN# :
**** 01 MATCH(ES) FOUND ON CIN ***** PAGE: 01/01
SEL  CIN/      SSN/      LAST NAME/      MIDDLE/      SUFFIX/
     ALIEN#     COUNTY #  FIRST NAME     DOB           SEX
-    72996371H      19      JACK         09/10/1989    M
                               JILLS

                                SELECT ONE AND PRESS ENTER
                                F1=HELP F3=PREV F5=AIND F7=UP F8=DOWN F9=IDET F11=MEDS F12=TRAC
```

IDET Screen: Based on CIN Search

```

IDET                                TRAC INFORMATION SYSTEM
                                     INDIVIDUAL DETAIL

LAST   : JACK                      SUFX :                               CIN   : 72996371H
FIRST  : JILLS                     DOB  : 09/10/1989          SSN   :
MIDDLE :                           SEX  : M                      ALIEN# :

BIRTH COUNTRY      :                               TIMECLOCK INDICATOR
BIRTH STATE        :                               A. TANF 60           : Y
ALTERNATE IDENTITY : Y                       B. CAL 60             : Y
LAST COUNTY OF RECORD : 10                   C. NON-CAL MONTHS    : N
                                              D. WTW 24             : N

EXCEPTIONS INDICATORS
A. SANCTIONS       : N
B. EXEMPTIONS      : N
C. GOOD CAUSE      : N
D. EXTENDER        : N
E. REPAY           : N

DIVERSION INDICATOR : N

F1=HELP F2=IINQ F3=PREV F4=SCRN F9=NXTSCRN F10=TSUM F11=MEDS F12=TRAC
4B  :00.1 01/02
```

Conclusion

- This module provides an overview of using the IINQ search criteria and the matches identified on the ISUM screen.