

*Why is the Clock Ticking?*

Welfare Data Tracking  
Implementation Project

# Why is the Clock Ticking?

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- The following slides provide different scenarios and the reason why the different time clocks are ticking.
- The Welfare Data Tracking Implementation Project (WDTIP) website has reference materials used in these scenarios: [www.wdtip.ca.gov](http://www.wdtip.ca.gov)

# Scenario I

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# Program Participation

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- The County checks the Program Summary (PSUM) screen and finds a CalWORKs record with aid code 30 for the month of January 2007.
- CalWORKs Aid Code 30 record will tick the TANF 60-month and CalWORKs 48-month time-clocks.



## Time Clock Summary Screen

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- The County checks the Time Clock (TSUM) screen, expecting to see one month used on both the TANF 60-month and CalWORKs 48-month time clocks.
- TANF shows two months used on the time clock. Non-Cal months shows 000.



# Individual Detail Screen (IDET)

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- The County check the flags on the Individual Detail (IDET) screen. The IDET screen shows:
  - The TANF 60-month time and the CalWORKs 60-month time clock has been initialized.
  - The IDET Non-CAL flag and Diversion flag is “N”.
  - The IDET Exception Indicators all show N. Exceptions will reduce the time clock months.

# IDET Indicators

```
IDET                                TRAC INFORMATION SYSTEM
                                       INDIVIDUAL DETAIL

LAST   : DOG                          SUFFIX :                          CIN   : 74566502H
FIRST  : GIZMO                        DOB    : 03/17/1969          SSN   :
MIDDLE : THE                          SEX    : M                  ALIEN# :

BIRTH COUNTRY      :                  TIMECLOCK INDICATOR
BIRTH STATE        :                  A. TANF 60              : Y
ALTERNATE IDENTITY : Y                B. CAL 48               : Y
LAST COUNTY OF RECORD : 8            C. NON-CAL MONTHS     : N
                                       D. WTW 24               : N

                                       EXCEPTIONS INDICATORS
                                       A. SANCTIONS           : N
                                       B. EXEMPTIONS          : N
                                       C. GOOD CAUSE          : N
                                       D. EXTENDER           : N
                                       E. REPAY              : N

                                       DIVERSION INDICATOR   : N

F1=HELP F2=IINQ F3=PREV F4=SCRN F9=NXTSCRN F10=TSUM F11=MEDS F12=TRAC
4B  @ :00.1 01/02
```

# Supportive Services Only Update (USSO)

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- Since there is no diversion payment or Non-California participation, the only screen left to check is the Supportive Services Only Update (USSO) screen.

## USSO Record

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- Navigate over to the USSO screen.
- The USSO screen shows a supportive services record issued for the month of February 2007, with an employed flag of “N”.

# USSO Record

```
USSO                                TRAC INFORMATION SYSTEM
                                SUPPORTIVE SERVICES ONLY UPDATE

LAST   : DOG                      SUFX   :                      CIN    : 74566502H
FIRST  : GIZMO                     DOB    : 03/17/1969       SSN    :
MIDDLE : THE                        SEX    : M                ALIEN#  :

SELECT A RECORD TO MODIFY OR DELETE (M/D):
  SEL   COUNTY #   REASON   EFFECTIVE MONTH   EMPLOYED
  =     01         02       02 / 2007           N

*****
ADD A NEW RECORD (A):
  SEL           REASON   EFFECTIVE MONTH   EMPLOYED
  -             --       -- / ----           -

                                           PAGE: 01/01

F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
4B  :00.1 10/05
```

# USSO Record Treated as SG/SS Record

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A Supportive Services Record with the Employed Flag = "N" is treated as a SG/SS record. Per the TRAC Reference Codes, this SG/SS record will tick the TANF 60-month clock; but will not tick the CalWORKs 48-month clock.

PGM TYPE CD	AID CD	START DATE	END DATE	PGM PT TYP TXT	FED STATE ONLY IND	TANF 60 FG	CW 48 FG	CW 1824 FG	DIV FG
SG	SS	1/1/98		SYSTEM GENERATED- Individual is a Former Recipient of Cash Aid and Receives Only Child Care, Case Management or Supportive Services. – TANF/CalWORKs funds.	N	Y	N	N	N

# USSO Effects TANF 60-Month Time Clock

```
TCAL                                TRAC INFORMATION SYSTEM
                                     TANF 60-MONTH CALENDAR

LAST   : DOG                        SUFX  :                               CIN   : 74566502H
FIRST  : GIZMO                      DOB   : 03/17/1969          SSN   :
MIDDLE : THE                        SEX   : M                          ALIEN# :

TANF 60-MONTHS USED INCLUDES NON-CONVERTED DATA : N

TANF 60-MONTH TIME CLOCK START MONTH      : 01/2007
TANF 60-MONTH TIME CLOCK END MONTH        :
TANF 60-MONTHS USED                       : 002
NON-CAL MONTHS (INCLUDED IN MONTHS USED)  : 000
EXCEPTION MONTHS                          : 000
REPAY MONTHS                              : 000

                JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC
2007            Y   Y   -   -   -   -   -   -   -   -   -   -

                                     PAGE: 01/01

F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
4B  :00.1 01/02
```

# Scenario II

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## Program Participation

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- The County checks the PSUM screen and finds a CalWORKs record with aid code 30, effective January 2011, without an end date.
- The CalWORKs Aid Code 30 record will tick the TANF 60-month and CalWORKs 48-month time-clocks.

# Sanctioned Individual

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- This individual was sanctioned effective 02/01/2011, with program exception record type 02 and program exception reason code 200. This sanction record appears on the Exception Summary (ESUM) screen.
- The TRAC Reference Codes states a program exception type/reason code of 02/200 impacts the TANF 60-month, CalWORKs 48-month, & Welfare to Work 24-month time clocks.



# Time Clock Calculations

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- The County expects only one month to be on each the TANF 60-month & CalWORKs 48-month time clocks. CalWORKs started effective 01/01/2011 and the individual was sanctioned 02/01/2011.
- The latest TSUM screen displays TANF 60-month & CalWORKs 48-month time clocks both have a value = 007.



## IDET Indicators

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- The County checks the IDET screen to see if the Sanction Flag shows a “Y”.



# TRAC Reference Codes

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- The County checks the TRAC Reference Codes (page I-49) for additional information. This document, in the Program Exception Reason Type Code Section, states:
  - \*Important note: For Program Exception Code 02 Sanction (with Reason codes 200, 201, 202, 203, 204, 205) and 05 Excluded Person (with Reason code 500), the county must first end-date the current aid by sending a CalWORKs program discontinuance transaction with a discontinuance date the month prior to the start date of the exception. If the county fails to send in a CalWORKs program discontinuance transaction to end-date the aid, the CalWORKs time clock will continue to tick. For example, if the county wants the Program Exception to start on November 1, 2005, the current CalWORKs Program Participation record (in PSUM screen) must have an end-date of October 31, 2005.

# Program Participation Record Corrected

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- The County goes to the Update Program Participation (UPRG) screen to modify the CalWORKs record to end prior to the sanction's effective date.



## TSUM Recalculated Clocks

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- The next day, after making the program participation record correction, the county checks the time clock calculations on the TSUM screen.

# TSUM Time Clock Recalculations

```
TSUM                                TRAC INFORMATION SYSTEM
                                     TIME CLOCK SUMMARY

LAST   : DOG                        SUFX  :                               CIN   : 74566502H
FIRST  : GIZMO                      DOB   : 03/17/1969          SSN   :
MIDDLE : THE                        SEX   : M                          ALIEN# :

MONTHS USED INCLUDES NON-CONVERTED DATA: N

TIME CLOCK START MONTH              TANF 60          CALWORKS 48          WTW 24
01/2007                              01/2007

MONTHS USED                          001            001            000
NON-CAL MONTHS *                     000            000            N/A
WTW EXTENSION MONTHS *               N/A            N/A            000
EXCEPTION MONTHS                     000            000            000
REPAY MONTHS                         000            000            N/A

LAST CALCULATED DATE :
OVERLAPPING PROGRAM PARTICIPATION : N
* INCLUDED IN MONTHS USED

F1=HELP F2=IINQ F3=PREV F4=SCRN F11=MEDS F12=TRAC
4B  :00.1 01/02
```

## TCAL Screen Detail

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- The County verifies the information on the TANF 60-Month Calendar (TCAL) screen.
- Sanction records do not show an “E” in the month/year calendar detail area.

# TCAL Detail Screen

```
TCAL                                TRAC INFORMATION SYSTEM
                                     TANF 60-MONTH CALENDAR

LAST      : DOG                      SUFX      :                      CIN       : 74566502H
FIRST     : GIZMO                    DOB       : 03/17/1969   SSN        :
MIDDLE    : THE                      SEX       : M                ALIEN#     :

TANF 60-MONTHS USED INCLUDES NON-CONVERTED DATA : N

TANF 60-MONTH TIME CLOCK START MONTH      : 01/2011
TANF 60-MONTH TIME CLOCK END MONTH        :
TANF 60-MONTHS USED                       : 001
NON-CAL MONTHS (INCLUDED IN MONTHS USED)  : 000
EXCEPTION MONTHS                          : 000
REPAY MONTHS                              : 000

                JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC
2011           Y  -  -  -  -  -  -  -  -  -  -  -

                                     PAGE: 01/01

F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
4B  :00.1 01/02
```

# Scenario III

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# Program Participation Aid Code 35

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- The County has an individual with a CalWORKs record with program type 04 and aid code 35.
- Program type and aid code was issued for the period December 2005 to February 2007.



# Time Clock Calculations

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- The County believes program type 04 with aid code 35 does not tick the TANF 60-month time clock, but ticks the CalWORKs 48-month time clock.
- The County checks the time calculations on TSUM. TANF 60-month time clock has a value of 005 months.

# TSUM TANF Months

```
TSUM                                TRAC INFORMATION SYSTEM
                                     TIME CLOCK SUMMARY

LAST   : DOG                        SUFX   :                               CIN    : 74566502H
FIRST  : GIZMO                      DOB    : 03/17/1969        SSN    :
MIDDLE : THE                        SEX    : M                               ALIEN# :

MONTHS USED INCLUDES NON-CONVERTED DATA: N

TIME CLOCK START MONTH              TANF 60          CALWORKS 48          WTW 24
TIME CLOCK END MONTH
MONTHS USED                          005            015
NON-CAL MONTHS *                    000            000                000
WTW EXTENSION                       N/A           N/A                N/A
WTW EXTENSION MONTHS                N/A           N/A                000
EXCEPTION MONTHS                    000            000                000
REPAY MONTHS                        000            000                N/A

LAST CALCULATED DATE :
OVERLAPPING PROGRAM PARTICIPATION : N
* INCLUDED IN MONTHS USED

F1=HELP F2=IIHQ F3=PREV F4=SCRN F11=MEDS F12=TRAC
4B :00.1 01/02
```

## TCAL Screen

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- The County checks the TCAL Screen for additional information.
- The County notices that “Y” appears for the period October 2006 to February 2007 (5 months).



## TRAC Reference Codes

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- The County checks the TRAC Reference Codes to determine if the time clock flags were changed for the program participation type/aid code combination of 04/35, effective October 2006.

# Time Clock Changes for 04/35

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**The TRAC Reference Codes displays - effective 10/01/2006; the 04/35 Program Participation Type Codes now tick the TANF 60-month clock.**

PGM TYPE CD	AID CD	START DATE	END DATE	PGM PT TYP TXT	FED STATE ONLY IND	TANF 60 FG	CW 48 FG	CW 1824 FG	DIV FG
04	35	10/01/06		CalWORKs, California Work Opportunity and Responsibility for Kids Program, Two-Parent Families – CalWORKs /TANF- (Linked Medi-Cal) No SOC	N	Y	Y	N	N

# Scenario IV

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# Child Support Reimbursement

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- The County checks TRAC to see if the child support reimbursement “unticks” the CalWORKs 48-month clock.
- The CalWORKs 48-month calendar (KCAL) screen provides the detailed information. The County finds no “E” indicating an child support reimbursement record has been applied.



## UCSR 12/2006

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- The County checks the Child Support Reimbursement Update (UCSR) Screen to determine if the child support reimbursement record is posted correctly for 12/2006.

# UCSR Screen

```
UCSR                                TRAC INFORMATION SYSTEM
                                CHILD SUPPORT REIMBURSEMENT UPDATE

LAST      : DOG                    SUFX      :                CIN      : 74566502H
FIRST     : GIZMO                  DOB      : 03/17/1969   SSN      :
MIDDLE    : THE                    SEX      : M                ALIEN#   :

SELECT A RECORD TO MODIFY OR DELETE (M/D):
  SEL     COUNTY #    EFFECTIVE MONTH
  =       01         12 / 2006

*****
ADD A NEW RECORD (A):
  SEL     EFFECTIVE MONTH
  -       -- / ----

                                           PAGE: 01/01

F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
4B  :00.1 10/05
```

## PSUM Records

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- The County checks the program participation records in PSUM to verify if the aid is correctly posted.
- The County finds there is overlapping aid for the 12/2006 period. Aid was issued by two different counties.



## Clock will Tick

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- Because program participation was issued by two counties for the 12/2006 period, each county must submit a child support reimbursement record to “untick” the CalWORKs 48-month time clock.

# Correction Made to Program Participation

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- One of the counties identifies that the wrong program participation effective date was used. The program participation record's effective date was modified through the Program Participation Update (UPRG) screen.



# Time Clock Recalculations

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- The following day the County verifies that the time clock recalculations are reflected on the TSUM and KCAL screens.

# TSUM Recalculations

```
TSUM                                TRAC INFORMATION SYSTEM
                                     TIME CLOCK SUMMARY

LAST   : DOG                        SUFX  :                               CIN   : 74566502H
FIRST  : GIZMO                      DOB   : 03/17/1969          SSN   :
MIDDLE : THE                         SEX   : M                       ALIEN# :

MONTHS USED INCLUDES NON-CONVERTED DATA: N

TIME CLOCK START MONTH              TANF 60          CALWORKS 48          WTW 24
12/2006                              12/2006

MONTHS USED                          005            004                000
NON-CAL MONTHS *                    000            000                N/A
WTW EXTENSION                       N/A           N/A                000
WTW EXTENSION MONTHS                N/A           N/A                000
EXCEPTION MONTHS                    000            001                000
REPAY MONTHS                        000            000                N/A

LAST CALCULATED DATE :
OVERLAPPING PROGRAM PARTICIPATION : N
* INCLUDED IN MONTHS USED

F1=HELP F2=IINQ F3=PREV F4=SCRN F11=MEDS F12=TRAC
4B. :00.1 01/02
```



# Scenario V

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## WTW 24-Month Time Clock

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- The WTW 24-month time clock will only tick if there are PSUM records and a WTW Plan Sign Date.
- The WTW 24-month time clock begins to tick effective the first of the following month, of the WTW Plan Sign Date.



# WSUM records

WSUM

TRAC INFORMATION SYSTEM  
WELFARE TO WORK 24-MO SUMMARY

LAST : BATH  
FIRST : OIL  
MIDDLE :

SUFY :  
DOB : 02/02/1970  
SEX : M

CIN : 73687212H  
SSN :  
ALIEN# :

SEL CNTY #  
= 24

WORKPLAN SIGN DATE  
01/01/2013

RECEIVED DT  
07/31/2013

PAGE: 01/01

F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC

4B

:00.1

09/03

## WTW 24-Month Time Clock Start Date

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- Because the WTW Plan's Sign Date is 01/01/13, the WTW 24-month time clock will begin ticking effective February 2013.
- Per ACL 12-67, the WTW 24-month time clock will begin to tick effective the first of the following month, of the WTW Plan Sign Date, (Feb. 2013 for this scenario).



# TSUM display

```
TSUM                                TRAC INFORMATION SYSTEM
                                     TIME CLOCK SUMMARY

LAST   : BATH                        SUFX  :                               CIN   : 73687212H
FIRST  : OIL                         DOB   : 02/02/1970                SSN   :
MIDDLE :                               SEX   : M                          ALIEN# :

MONTHS USED INCLUDES NON-CONVERTED DATA: N

TIME CLOCK START MONTH              TANF 60                CALWORKS 48                WTW 24
TIME CLOCK END MONTH                01/2013                01/2013                    02/2013
MONTHS USED                          008                    008                        007
NON-CAL MONTHS *                     000                    000                        N/A
WTW EXTENSION MONTHS *                N/A                    N/A                        000
EXCEPTION MONTHS                     000                    000                        000
REPAY MONTHS                          000                    000                        N/A

LAST CALCULATED DATE :
OVERLAPPING PROGRAM PARTICIPATION : N
* INCLUDED IN MONTHS USED

F1=HELP F2=IINQ F3=PREV F4=SCRN F11=MEDS F12=TRAC
4B  :00.1 01/02
```

# Conclusion

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- This concludes the training module on “Why the clock is ticking?”